

# Jefferson County Genealogical Society Research Request Form

All requests for research of the JCGS databases and other records must be submitted using this form (or a letter providing the requested information) with payment included.

**Sorry, we cannot accept e-mail requests.** Our records may not be originals, but extractions, and they are only for people who resided in or had dealings in Jefferson County, Washington.

## **FEES:**

**\$5.00 for any record indexed on the website.** If you are interested in receiving copies of several records, the "hourly rate" might be a better deal for you.

**\$20.00 per hour of research through our collection, including up to 10 copies.**

Additional copies are 20¢ each. The rates for JCGS members are \$10.00/hr for research and 10¢ each for additional copies. Records indexed on the website are usually one page each.

**NOTE: If funds are drawn on a foreign bank, please add \$5 for the additional processing fee.**


**Send payment and completed form to:  
JCGS, PO Box 627, Port Townsend, WA 98368-0627**

Request Date:
Your Name:
Your Phone:
Your Address:
Your E-mail:
If you want only research documents, please identify them here (individual's name, type of record, date, etc.)

**Please see next page**



If you are looking for more than just documents, and require more detailed information, please complete the following regarding your ancestor(s) or person(s) of interest.

	Person 1	Person 2	Person 3
Name: 			
Birth Date/Place:			
Marriage Date/Place:			
Death Date/Place:			
Spouse's Name:			
Spouse's Birth & Death Dates/Places			
Children's Names:			
Specific Information Wanted :			
Additional information to help us identify your ancestor			

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